

# FESTIVE GIFT Booking Application Form 2020

Contact Name:

**PRODUCTS SOLD:**

Company Name:

Address:

Postcode:

Telephone No (Day)

Mobile:

Email:

Website:

Currently there is no VAT on stand space, however VAT is applicable on service including tables, marquees and electric. See the additional VAT box below on the booking form. Please call the office if you have any queries about your booking, we will be happy to help you.

Event Name		MAIN HALL	MARQUEE	OUTSIDE SPACE (SOS)	OUTSIDE SHEDDING (SHEDDING)	PRICE (see relevant price lists)
1. Newark	SIZE				N/A	£
	STAND NO				N/A	
2. Brentwood	SIZE			N/A	N/A	£
	STAND NO			N/A	N/A	
3. Norfolk	SIZE					£
	STAND NO					
<b>SUB TOTAL</b>						£
<b>TABLES (INSIDE SPACE ONLY) @ £8 each per show + VAT</b>						£
<b>ELECTRIC (inside) @ £40 per show + VAT</b>						£
<b>ELECTRIC (outside) @ £150 per show + VAT</b>						£
<b>TOTAL VAT</b>						£
<b>TOTAL BOOKING COST</b>						£
<b>DEPOSIT DUE</b>						£
<b>OUTSTANDING AMOUNT</b>						£

## PAYMENT DETAILS

I agree that the final amount can be taken one calendar month prior to the show date using the card information below. Please tick

Cheque  Card  Cash

Name of Card Holder: Mr/Miss/Ms/Mrs

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date:  /  Sec No:

Signed:

Date:

To secure the booking this form must be fully completed and signed and accompanied by the deposit and a post-dated cheque for the outstanding balance dated one month prior to the show date. If paying by debit / credit card, 'I understand that my bank account will be debited for the deposit immediately and the outstanding amount will be automatically taken from my card one month prior to the show.' Please phone us should you have any queries regarding payment. Bookings are subject to terms and conditions, booking an event confirms that you accept these conditions. Please note that current legislation states that Aztec do not have to charge VAT on open space.

Aztec Ltd – South House, 48 South Street, Rochford, Essex, SS4 1BQ. Telephone 01702 549623. Email: pam@aztecevents.co.uk